

CIES2021 Submission Instructions for Formal Panel Proposals

Online Submission Deadline: October 14th, 2020, 23:59 hrs, EDT.

What is a Formal Panel Session?

A Formal Panel session is a group of individuals who want to submit all of their paper proposals together for consideration by the Unit Planner as a prearranged session. Formal Panel sessions must have a minimum of three papers.

Formal Panels could have session organizer(s), chair(s) and discussant(s), they are not mandatory but is highly recommended.

Before you begin, please note you will not be able to save a proposal in the system in order to continue working on it at another time. You must first submit the proposal then you will be able to edit it. When you have submitted it correctly, you will see a confirmation message on your screen, and you will receive an email. You will be able to edit it until the deadline of **October 14th, 2020 at 23:59 hrs, EDT.**

If you would like to submit more than one **panel whose themes have continuity**, meaning the second, third, etc. panel is a continuation of the first one, please submit them as separate panel proposals through the same SIG, Committee or General Pool. The titles should be the same for all panels indicating the order (Part 1, Part 2, etc.).

Labeling the panels as mentioned above is important for those panels to be evaluated jointly and not as separate sessions. Hence, if they are accepted into the conference program, all of these panels will be scheduled in chronological order: Part 1 then Part 2, etc. Please keep in mind that we cannot guarantee that the panels will be held one immediately after the other or in the same room. However, we will ensure that Part 1 is held before Part 2, and so on.

Instructions for Submitting a Formal Panel Session for CIES2021

Step 1: Click on the link <https://convention2.allacademic.com/one/cies/cies21/>, and login with your “User Name” and “Password” and then click on “GO”.

If you do not have credentials, follow the instructions on the screen under “Log-in Procedure”.

Guest User CS7-19



HOME

65th Annual Conference of the Comparative and International Education Society
CIES 2021 Seattle
Social Responsibility Within Changing Contexts
 Seattle, Washington, April 25 - 29, 2021

As we enter the third decade of the 21st century, we see rapid changes in political, economic, environmental, cultural, and social spaces, including new non-state actors who are now more involved. These changes influence education globally and locally. This calls for revisiting the relationships among context, actors, visions, and action, and our own collective social responsibility. Contextual changes include the global sharing of cultural values, a refinement of neoliberal economic and political agendas, and the acceleration of environmental challenges. In addition, we recognize a narrowing of the purpose of education toward economic outcomes, particularly as they are framed discursively in policy and practice, and the prioritization of technological innovations over other forms of learning. Alongside and within these changing contextual processes, values, and conditions are new actors in the education and development arena, including corporations, corporate philanthropies, celebrities, and billionaires, and perhaps the emergence of new social movements. What are their agendas and processes? How might we revisit the various visions and agendas of all development and education actors, along with their theories of action? How do they do the work they do? How are lives consequently affected? How does social responsibility – of corporate entities, governments, development organizations, communities, and researchers – interact with these changing contexts, the growing range of actors, and evolving visions and approaches to education globally and locally?

Note on Submission Limit
 In order to promote wide participation, only one submission per presenter is allowed for either an individual presentation (Formal Paper, Roundtable Paper, or Poster) or for group presentation (Formal Panel or Roundtable Session). After you have been submitted as a presenter, the online submission system will automatically disable the option to submit additional papers, panels, roundtables, or posters (as a presenter). However, submissions in other formats do not count towards the submission limit. Participants may also be listed more than once in the conference program as a co-author (non-presenter), organizer, chair, or discussant. They will also be able to participate in a pre-conference workshop, Book launch, Art Exhibit and/or NSC Workshops. If you have questions about submission via the online system, please contact: cies2021@cies.us.

Login Here

User Name:
 Password:
[Create a new account](#) public comp.

Log-in Procedure

USE YOUR LOGIN CREDENTIALS FROM 2019 and/or 2020: If you logged in to the 2019 and/or 2020 CIES submission system, you should use the same credentials. If you do not remember your login from last year, use the “forgot password” option below.

FIRST TIME LOGGING-IN (and no login from 2019 and/or 2020): Click on “Create a New Account” (above). Fill out the form. Submit. You will receive an acknowledgment email.

FORGOT YOUR USER NAME OR PASSWORD?
 Click the link below and follow the instructions to have your login information emailed to you. [Click here if you have forgotten your password or user name.](#)

Step 2: Select “Submit a Proposal”.

Submitter Menu

- Submit a Proposal**
- Edit Personal Contact Information**
 Edit your account profile First Name, Last Name, Address, User Name, etc.
- Volunteer to become a Chair, Discussant, or Reviewer**
- Message Center**
 Read messages sent from this site.

Step 3: Select “Submit Proposal to General Pool, SIG, or Committee”.

Submit a New Proposal

- Submit Proposal to General Pool, SIG, or Committee**
- Submit Proposal to New Scholars Committee Mentoring Workshops**
- Submit a Pre-Conference Workshop, Book Launch, or Art Exhibit**

Step 4: Select “General Pool”, a SIG, or a Committee.

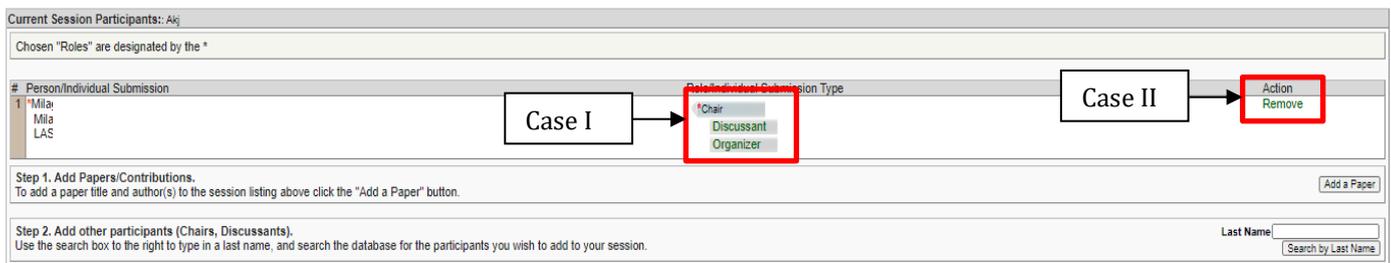
- [General Pool](#)
- [Committee: Gender & Education](#)
- [Committee: UREAG \(Under-represented Racial, Ethnic, and Ability Groups\)](#)
- [African Diaspora SIG](#)
- [Africa SIG](#)
- [Citizenship and Democratic Education SIG](#)
- [Contemplative Inquiry and Holistic Education SIG](#)
- [Cultural Contexts of Education and Human Potential SIG](#)
- [Early Childhood Development SIG](#)
- [East Asia SIG](#)
- [Economics and Finance of Education SIG](#)
- [Education, Conflict, and Emergencies SIG](#)
- [Environmental and Sustainability Education SIG](#)
- [Eurasia SIG](#)
- [Globalization & Education SIG](#)
- [Global Literacy SIG](#)
- [Global Mathematics Education SIG](#)
- [Global Migration SIG](#)
- [Higher Education SIG](#)
- [Inclusive Education SIG](#)
- [Indigenous Knowledge and the Academy SIG](#)
- [Information and Communication Technologies for Development \(ICT4D\) SIG](#)

Step 5: Under *"Group submission"*, select *"Formal Panel Session"*.

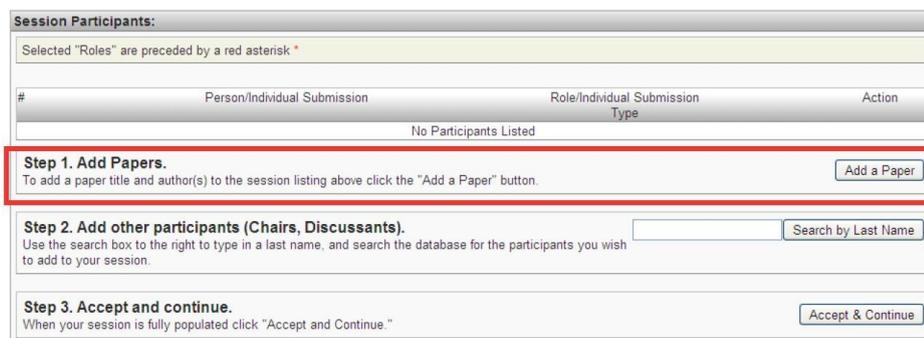


Step 6: Select *"Yes"* to the proposal submission policies, enter paper *Title* and *Proposal* information, and select *Type of Research* and *Keyword(s)* (that information is mandatory). *Language other than English, Abstract in another language, Geographic Descriptor, Other Geographic Descriptor* and *Additional Information* are optional. Then click on *"Accept and Continue"* when finished. The panel title must be in mixed case (not all caps).

Step 7: You should automatically be selected as a *"Chair"*. In case you have any other role, you can change it, selecting the correct role (case I) or in case you do not have any role, you can remove your name just by selecting *"remove"* (case II).



Step 8: Click *"Add a Paper"* to start adding the paper information. Remember you must include at least three papers per panel.



Step 9: Add the *Title* and *Proposal*, and select *Keyword(s)* of each paper, a *Geographic Descriptors* is optional. Click on *"Accept and Continue"*. The paper title must be in mixed case (not all caps).

Step 10: Include the presenter, co-presenter(s) or non-presenter(s) co-author(s) for each paper, write their last names (or part of it) in the box, and click on *"Search for Author"* (Step I), look for the presenter, co-presenter or non-presenter under his/her last name, and select *"Add Author"* close to the name (Step II). When completed, click on *"Accept and Continue"* (Step III).

▶ If a co-author is already in the conference database, his/her name will be matched and will appear in a table below. You will then be given an option to add him/her from that table.
 ▶ If a co-author is NOT already in the conference database, you will still need to type his/her name in the search box as a precaution against duplicate submissions. After the preliminary search, an option to enter a new co-author into the database will appear.

Click the "Accept and Continue" button to proceed after you have selected your submission's Authors.

Step III → [Accept and Continue](#)

Last Name (ruscallea) [Search for Author](#) ← **Step I**

Choose From List of Authors

The results from your search will appear below. To add someone, select "Add Author" in the "Action" field to the far right of the Author's name.

#	Person	Email Address	Affiliation	Action
1				Add Non-Presenter Add Presenter
2	Ruscallea, Mara	mrusca@gmail.com	AOS	Add Non-Presenter Add Presenter

Author not listed?

Step II → [Add Non-Presenter](#)
[Add Presenter](#)

Note: If you do not find a person in the list, this is because he/she is not in the database. In that case, you have to select "Add Unlisted Author", complete all the information, and then click on "Accept and Continue". Press "Accept and Continue" again.

Last Name (ruscallea) [Search for Author](#)

Choose From List of Authors

The results from your search will appear below. To add someone, select "Add Author" in the "Action" field to the far right of the Author's name.

#	Person	Email Address	Affiliation	Action
1				Add Non-Presenter Add Presenter
2	Ruscallea, Mara	mrusca@gmail.com	AOS	Add Non-Presenter Add Presenter

Author not listed?
If you cannot find the author, select the "Add Unlisted Author" link below. **IMPORTANT:** Before adding someone to the database, make sure s/he is not already in the system by performing a last name search above.

[Add Unlisted Author](#)

Repeat steps 8 to 10, according to the number of papers.

Step 11: Add the discussant, chair and/or organizer(s) (not mandatory, but highly recommended) by writing their last name (or part of it) in the box and click on "Search by Last Name" (Step I) and selecting their role: "Add Chair", "Add Discussant" or "Add Organizer", (Step II). Continue until you have all the participants with their roles properly assigned.

Step 1. Add Papers/Contributions.
To add a paper title and author(s) to the session listing above click the "Add a Paper" button.

Step 2. Add other participants (Chairs, Discussants).
Use the search box to the right to type in a last name, and search the database for the participants you wish to add to your session.

Step 3. Accept and continue.
When your session is fully populated click "Accept and Continue."

Step I → Last Name (ruscallea) [Search by Last Name](#)

Choose From List of Potential Participants

Use this form to add a person to your session who is NOT attached to a paper. You must first search for the person in the association database. If you find the person you may add them to your session by clicking the "Add" link in the "Action" column. If the person is not in the association database, you will need to use the "Add an unlisted participant" function that will appear at the bottom of this page after you search.

#	Personal Profile	Email	Employment	Keyword	Action
1				Anti-Colonialism	Add Chair Add Discussant Add Organizer
2	Ruscallea, Mara - AOS	mrusca@gmail.com	AOS		Add Chair Add Discussant Add Organizer

Step II → [Add Chair](#)
[Add Discussant](#)
[Add Organizer](#)

Note: If you do not find your co-author(s) in the list, this is because they are new submitters. In that case, you have to select "Add Unlisted Author", complete all the information, and then "Accept and Continue". Press "Accept and Continue" again.

Last Name (ruscallea) [Search for Author](#)

Choose From List of Authors

The results from your search will appear below. To add someone, select "Add Author" in the "Action" field to the far right of the Author's name.

#	Person	Email Address	Affiliation	Action
1				Add Non-Presenter Add Presenter
2	Ruscallea, Mara	mrusca@gmail.com	AOS	Add Non-Presenter Add Presenter

Author not listed?
If you cannot find the author, select the "Add Unlisted Author" link below. **IMPORTANT:** Before adding someone to the database, make sure s/he is not already in the system by performing a last name search above.

[Add Unlisted Author](#)

Step 12: When you have finished adding all the panel participants, click on *“Accept and Continue”*.

Step 13: Review the information, edit as necessary, and then click on *“Accept and Continue”*.

You have now submitted a Formal Panel Proposal for CIES2021. You will receive a confirmation message on your screen and a confirmation email. If you do not receive an email for your submission, please contact cies2021@cies.us to verify the submission went through before **October 14th, 2020, 23:59 hrs, EDT.**

Thank you for your interest in CIES2021!