What is a Book Launch?

Authors of books published between April 1, 2020, and March 31, 2021, are invited to submit proposals for book launches. Book launch sessions provide an opportunity for members of our field to present recently published monographs and edited volumes in an interactive session.

Before you begin, please note: You will not be able to save a proposal in the system in order to continue working on it at another time. You must first submit the proposal and then you will be able to edit it. When you have submitted it correctly, you will see a confirmation message on your screen, and you will receive an email. You will be able to edit the proposal until the deadline of October 1st, 2020, 23:59 hrs, EDT.
Instructions for Submitting a Book Launch Proposal for CIES2021

**Step 1:** Click on the link [https://convention2.allacademic.com/one/cies/cies21/](https://convention2.allacademic.com/one/cies/cies21/), and login with your “User Name” and “Password” and then click on “GO”. If you do not have credentials, follow the instructions on the screen under “Log-in Procedure”.

**Step 2:** Select “Submit a Proposal”.

**Step 3:** Select “Submit a Pre-Conference Workshop, Book Launch, or Art Exhibit”.

**Step 4:** Select “Book Launch”.

**Step 5:** Select “Yes” to the proposal submission policies, enter **Title, Publisher, Date of Publication, Proposal/Description** and **Table of Contents**, and select **Keyword(s)**. **Language other than English, Abstract in another language** and **Additional information** are optional. Then click on “Accept and Continue” when finished. The
title must be in mixed case (not all caps).

**Step 6:** You should automatically be the selected as a “Presenter”. You can remove it in case you were not the presenter just by selecting “remove”. To find co-presenter(s), chair(s), discussant(s) and/or organizer of the Book Launch, write their last names (or part of it) in the box, and click on “Search for Author” (Step I), look for the participant name under his/her last name and select “Add chair”, “Add Discussant”, “Add Organizer” and/or “Add Presenter” close to the name (Step II). When completed, click on “Accept and Continue” (Step III).

**Note:** If you do not find the person(s) in the list, this is because they are not in the database. In that case, you have to select “Add Unlisted Author”, complete all the information, and then click on “Accept and Continue”. Press “Accept and Continue” again.

**Step 7:** Review the information, edit as necessary, and then click on “Accept and Continue”.

You have now submitted a Book Launch proposal for CIES2021. You will receive a message confirmation on your screen and an email confirmation for your submission. If you do not receive an email, please contact cies2021@cies.us to verify the submission went through before **October 1st, 2020, 23:59 hrs, EDT**.

Thank you for your interest in CIES2021!